

**DOCUMENT CHECKLIST**

(PLEASE PRINT)

PROJECT NAME \_\_\_\_\_ DATE \_\_\_\_\_  
 ADDRESS OF PROJECT \_\_\_\_\_  
 PARCEL ID \_\_\_\_\_  
 CONTACT PERSON \_\_\_\_\_  
 CONTACT PHONE & EMAIL \_\_\_\_\_

Check below to indicate which item(s) is/are being submitted. If a fee is required, please indicate if a check is enclosed or explain why it is not included.

**ZONING APPLICATION 6 HARD COPIES AND SITE PLAN IN PDF FORM WHEN PART OF PETITION**

Residential  
 Traditional District (no CD) \_\_\_\_\_ \$ 400.00  
 Parallel Traditional District \_\_\_\_\_ \$ 600.00  
 Conditional-only District (R-VS, CrC, SRN, C-MF) \_\_\_\_\_ \$ 800.00  
 Non-residential  
 Traditional District (no CD) \_\_\_\_\_ \$ 600.00  
 Parallel Traditional District \_\_\_\_\_ \$ 800.00  
 Conditional-only (Mixed Use and Nonresidential) Districts \_\_\_\_\_ \$ 1000.00

**TEXT AMENDMENT 5 HARD COPIES AND STANDARD FORM MUST BE COMPLETED**

Add any permitted use \_\_\_\_\_ \$ 100.00  
 Any other reason, fewer than three paragraphs affected \_\_\_\_\_ \$ 250.00  
 Any other reason, three or more paragraphs affected \_\_\_\_\_ \$ 400.00

**ZONING VARIANCE STANDARD FORM MUST BE COMPLETED**

Residential \_\_\_\_\_ \$ 150.00  
 Non-residential or mixed use \_\_\_\_\_ \$ 350.00

**ZONING APPEAL STANDARD FORM MUST BE COMPLETED**

Residential \_\_\_\_\_ \$ 150.00  
 Non-residential or mixed use \_\_\_\_\_ \$ 350.00

**ZONING INTERPRETATION STANDARD FORM MUST BE COMPLETED**

Residential \_\_\_\_\_ \$ 150.00  
 Non-residential or mixed use \_\_\_\_\_ \$ 350.00

**SITE PLAN APPROVAL 5 HARD COPIES AND PDF FILE**

When required by condition of zoning (separate from a zoning application) \_\_\_\_\_ \$ 200.00  
 Approval through EPM (not Preliminary Plat) \_\_\_\_\_ \$ 400.00

**OTHER SITE PLAN REVIEW 5 HARD COPIES AND PDF FILE**

Change of use or occupancy, parking sufficiency, etc. \_\_\_\_\_ \$ 100.00

**DOCUMENT CHECKLIST (page 2)**

**PUBLIC IMPROVEMENT (SUBDIVISION) VARIANCE 8 HARD COPIES AND PDF IF SITE PLAN IS INVOLVED**

\_\_\_\_\_ \$ 350.00

**DOWNTOWN OVERLAY COMPLIANCE REVIEW 5 HARD COPIES AND DRIVEWAY APPLICATION**

When separate from other EPM Site Plan reviews \_\_\_\_\_ \$ 250.00

Abbreviated or minor revision separate from other EPM site review \_\_\_\_\_ \$ 75.00

**HIGHWAY OVERLAY COMPLIANCE REVIEW 5 HARD COPIES AND DRIVEWAY APPLICATION**

When separate from other EPM Site Plan review \_\_\_\_\_ \$ 250.00

Abbreviated or minor revision separate from other EPM Site Plan review \_\_\_\_\_ \$ 75.00

**LANDSCAPE/LIGHTING PLAN REVIEW 5 HARD COPIES AND PDF FILE**

Combined Review (separate from other EPM reviews) \_\_\_\_\_ \$ 250.00

Landscape only (separate from other EPM reviews) \_\_\_\_\_ \$ 200.00

Lighting only (separate from other EPM reviews) \_\_\_\_\_ \$ 200.00

Other abbreviated or minor revision (separate from other EPM reviews) \_\_\_\_\_ \$ 75.00

**THIRD OR LATER SUBMITTAL OF ANY ABOVE ACTION**

Downtown Overlay, Highway Overlay, or Landscape/Lighting \_\_\_\_\_ \$ 150.00

**ADMINISTRATIVE AMENDMENT 6 HARD COPIES AND PDF FILE IF SITE PLAN IS INVOLVED**

Staff review level \_\_\_\_\_ \$ 50.00

Planning Board or Town Board level \_\_\_\_\_ \$ 100.00

**SIGN PERMIT ZONING COMPLIANCE REVIEW**

\_\_\_\_\_ \$ 25.00 per sign

**MASTER SIGN PLAN 4 HARD COPIES AND PDF FILE**

Initial Submission \_\_\_\_\_ \$ 150.00

Revision \_\_\_\_\_ \$ 75.00

**ZONING VERIFICATION LETTER**

\_\_\_\_\_ \$ 20.00

**SUBDIVISION**

**Sketch Plan 6 HARD COPIES AND PDF FILE (also in EPM)** \_\_\_\_\_ \$ 100.00

**Preliminary 4 FULL SETS PLUS DRIVEWAY APPLICATION (also in EPM)** \_\_\_\_\_ \$ 400.00

**Final 6 HARD COPIES, MYLAR AND PDF FILE (also in EPM)**

Minor \_\_\_\_\_ \$ 50.00

Major \_\_\_\_\_ \$ 100.00

**DRIVEWAY PERMIT REVIEW**

Single site \_\_\_\_\_ \$ 25.00

Blanket \_\_\_\_\_ \$ 50.00

Is Driveway Permit application being submitted with other plans? If so, what plans?

**WIRELESS FACILITIES REVIEW (ON TOWN MAINTAINED RIGHTS-OF-WAY AND/OR INDIVIDUAL LAND PARCELS)**

Single site and up to 5 applications in one submittal by same applicant at same time \_\_\_\_\_ \$ 100.00  
per location

6 to 25 applications by submitted by same applicant at same time \_\_\_\_\_ \$ 50.00  
per location