RESOLUTION IDENTIFYING AREAS AROUND THE TOWN OF MATTHEWS AS BEING UNDER CONSIDERATION FOR ANNEXATION.

WHEREAS, Article 4A of Chapter 160A of the General Statutes of North Carolina require that municipalities may not adopt a Resolution of Intent to annex any areas through the use of the involuntary annexation process unless at least one year prior to the adoption of the Resolution of Intent the Council identifies the area being under consideration for annexation; and

WHEREAS, the Board of Commissioners of the Town of Matthews is desirous to identify all areas that it is considering for annexation, pursuant to the involuntary annexation statutes; and

WHEREAS, the Board of Commissioner of the Town of Matthews, pursuant to the provisions of NCGS Section 160A-37(f)(i) hereby notifies any person subject to the possible annexation described herein who owns agricultural land, horticultural land, or forest land upon the effective date of any annexation that is: (1) land that is being taxed at present-use value pursuant to GS 105-277.4; or (2) land that: (a) was on the date of Resolution of Intent for Annexation being used for actual production and is eligible for present use value taxation under GS 105-277.4, but the land has not been in use for actual production for the required time under GS 105-277.3; and (b) the assessor for Mecklenburg County has certified to the Town of Matthews that the land meets the requirements of NCGS Section 160A-37(fl), then, in that event, the annexation becomes effective as to that property as follows:

- (1) Upon effective date of an annexation ordinance, the property is considered part of the Town of Matthews only (i) for the purpose of establishing the town's boundaries for additional annexation pursuant to statute and (ii) for the exercise of the Town's authority pursuant to Article 19 of Chapter 160A.
- (2) For all other purposes, the annexation becomes effective as to each tract of such property or part thereof on the last day of the month in which the tract or part thereof becomes ineligible for classification pursuant to GS 105-27.4 or no longer meets requirements of 160A-37(fl), (f2).

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews that it hereby identifies all those areas as being under consideration for annexation as follows: Being all property located between the existing municipal limits and the existing boundary of the Matthews Sphere of Influence as adopted in that certain Annexation Agreement between the Town of Matthews and the City of Charlotte dated August 1, 1984; being further all those areas shown on a map of the areas herein identified and filed with the Town Clerk showing the areas being under consideration for annexation pursuant to this Resolution;

FURTHER BE IT RESOLVED that all persons owning land classified as agricultural land, horticultural land, or forest land as stated above, are hereby notified of their rights as hereinabove stated under GS 160A-37(f1) and (f2).

RESOLVED this the 13th day of January, 2003.	
Mayor	_
ATTEST:	
Town Clerk	
APPROVED AS TO FORM:	
Town Attorney	

PURSUANT, to Article 15 of Chapter 160A of the General Statutes of North Carolina, the Board of Commissioners of the Town of Matthews hereby adopts this resolution to add to the Town's street system Elizabeth Manor Court.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, North Carolina, that it hereby adds Elizabeth Manor Court to the Town's street system.

RESOLVED, this the 27th day of January

2003.

ATTEST:

PURSUANT, to Article 15 of Chapter 160A of the General Statutes of North Carolina, the Board of Commissioners of the Town of Matthews hereby adopts this resolution to add to the Town's street system Wickerby Court.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, North Carolina, that it hereby adds Wickerby Court to the Town's street system.

RESOLVED, this the 24th day of February 2003

ATTEST:

PURSUANT, to Article 15 of Chapter 160A of the General Statutes of North Carolina, the Board of Commissioners of the Town of Matthews hereby adopts this resolution to add to the Town's street system a portion of Northeast Parkway between Windsor Park and the Matthews Township Parkway, a distance of 3,256 feet.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, North Carolina, that it hereby adds a portion of Northeast Parkway between Windsor Park and the Matthews Township Parkway, a distance of 3,256 feet, to the Town's street system.

RESOLVED, this the 24th day of March

2003.

ATTEST:

RESOLUTION DECLARING AN INTENT TO ABANDON AND CLOSE A PORTION OF SCENIC DRIVE LOCATED BETWEEN HAYDEN WAY AND CLAIRE DRIVE, IN THE TOWN OF MATTHEWS, MECKLENBURG COUNTY, NORTH CAROLINA

WHEREAS, Charles H. Rush has filed a Petition to close a portion of Scenic Drive in the Town of Matthews; and

WHEREAS, the portion of Scenic Drive Petitioned to be closed lies between Hayden Way and Claire Drive, as shown on a map marked "Exhibit A", and is more particularly described by metes and bounds in a document marked "Exhibit B", both of which are available for inspection in the Office of the Town Clerk, Town Hall, Matthews, North Carolina.

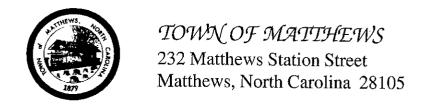
WHEREAS, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, required that the Board first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said Statute further requires that the Resolution shall be publicized once a week for four successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, at its regularly scheduled session of April 14, 2003, that it intends to close a portion of Scenic Drive lying between Hayden Way and Claire Drive said portion of street being more particularly described on a map and by a metes and bound description available for inspection in the Town Clerk's Office, and hereby calls a public hearing on the question to be held at 7:00 p.m., on Monday, the 12th day of May 2003, at the Matthews Town Hall, 232 Matthews Station Street, Matthews, North Carolina 28105. The Town Clerk is hereby directed to publish a copy of this resolution in a local newspaper once a week for four successive weeks next preceding the date fixed here for such hearing, to forward a copy of this Resolution by certified mail to all owners of property adjoining the street as shown on the County tax records, and further shall prominently post in at least two (2) places along said street a Notice of the closing and public hearing, as required by N.C.G.S. 1 60A-299.

R. Lee Myers –

Mayor

ATTEST:



DESIGNATION OF APPLICANT'S AGENT

BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, North Carolina, that S. Kay Thompson, Interim Town Manager, is hereby authorized to execute for and on behalf of the Town of Matthews, a public entity established under the laws of the State of North Carolina, this application, and to file it in appropriate State office for the purpose of obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 288, 93rd Congress) or otherwise available from the President's Disaster Relief Fund.

THAT the Town of Matthews, a public entity established under the laws of the State of North Carolina, hereby authorizes its agent to provide to the State and to the Federal Emergency Management Agency (FEMA) for all matters pertaining to such Federal disaster assistance the assurances and agreements printed on the reverse side hereof.

APPROVED this 27th day of May, 2003.

R. Lee Myers - Mayor

ATTEST

Jill Plomann, Town Clerk

CERTIFICATION

I, Jill Pleimann, duly appointed as Town Clerk of the Town of Matthews, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of Commissioners of the Town of Matthews on the 27th day of February, 2003.

Jill Pleimann

Date /

APPLICANT ASSURANCES

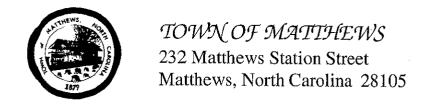
The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

- . It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a reasolution, motion or similar action has been duly adepted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing
- and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
- It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
- 4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
- 5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to incure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
- It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
- 7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
- 8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
- 9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
- 10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
- 11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to affectuate this agreement. If any real property or structura is provided or improved with the aid of Federal financial assistance extended to the Applicant, this ascurance shall obligate the Applicant, or in the case of any transfer of such property, any transferse, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
- 12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- 13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
- 14. It will comply with all requirements imposed by the Faderal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.

- 15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
- 16. It will comply with the minimum wags and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
- 17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 208, and applicable FEMA Handbooks.
- 18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
- 19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
- 20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
- 21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition pulposes for use in any area that has been identified by the Diractor, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guarenty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
- 22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
- 23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
- 24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1988, as amended, (16 U.S.C. 470). Executive Order 11593, and the Archeological and Historic Preservation Act of 1986 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.9) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
- 25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director



WHEREAS, Charlotte Zoning Petition #2003-36 is asking for a change in classification from R-3 to R-4(CD); and

WHEREAS, the South District Plan calls for development at this location to be low density housing equivalent to the current R-3 zoning, at 3 units per acre; and

WHEREAS, the Town of Matthews Land Use Plan recommends maintaining low density single-family zoning for areas in Matthews near this site; and

WHEREAS, the proposed R-4(CD) zoning would allow an additional 50 lots at this location; and

WHEREAS, the development would have substantial additional traffic burden on the narrow two-lane road serving the immediate area (Weddington, Pleasant Plains and McKee Roads) with no improvements planned or funded for these roadways prior to implementation of this project; and no substantial offsite road improvements are proposed by the developer; and

WHEREAS, approximately 250 additional students will impact three schools, all located within the Town of Matthews.

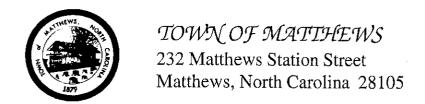
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, to respectfully request that the City of Charlotte deny Zoning Petition 2003-36.

This the 9th day of June, 2003.

R. Lee Myers - Mayor -

ATTEST:

Jill/Pleimann, Town Clerk



WHEREAS, the Town of Matthews Land Use Plan recommends maintaining existing single-family zoning for that portion of the Idlewild Road/Margaret Wallace Road area within Matthews; and

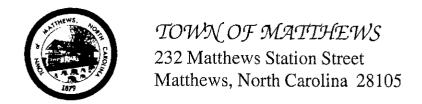
WHEREAS, the Town of Mint Hill Land Use Plan states that the Idlewild and Margaret Wallace area be limited to the non-residential development which is currently in place; and

WHEREAS, there are 300 multi-family housing units, 74 single-family lots and 120,000 square feet of commercial development proposed with no proposed improvements for the twolane roads which serve the area; and

WHEREAS, this development would have substantial impact on already overcrowded schools and a letter from the Charlotte-Mecklenburg School Board to the Charlotte-Mecklenburg Planning Commission recommended that this petition not be approved.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, to respectfully request that the City of Charlotte deny Zoning Petition #2003-44.

This the 9th day of June, 2003 Jill Preimann, Town Clerk



WHEREAS, Charlotte Zoning Petition #2003-56 is asking for a change in classification from I-1 and CC to MUDD(CD); and

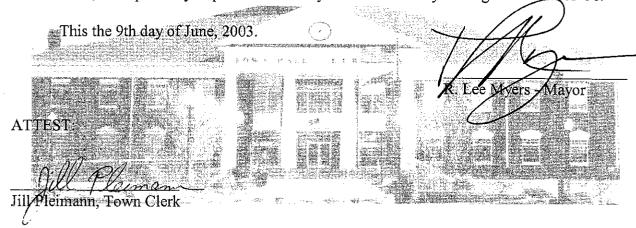
WHEREAS, the proposed zoning would allow 220 multi-family units, an increase of 70 units over the current zoning; and

WHEREAS, this proposed zoning would result in additional traffic congestion in the Monroe Road/Sardis Road North area; and

WHEREAS, although traffic signals and other improvements are proposed for Galleria Boulevard as part of a previous approved zoning but will not be in place for this project; and

WHEREAS, approximately 176 additional students will impact the three schools all located within the Town of Matthews;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, to respectfully request that the City of Charlotte deny Zoning Petition 2003-56.



RESOLUTION AUTHORIZING THE MAYOR OF THE TOWN OF MATTHEWS TO ENTER INTO A JOINT COOPERATION AGREEMENT WITH THE CHARLOTTE MECKLENBURG REGIONAL HOUSING CONSORTIUM

WHEREAS, the Town of Matthews, North Carolina has determined that the health and welfare of the Town may benefit from increasing the availability of safe, affordable and standard housing:

WHEREAS, the Town of Matthews has determined that providing safe, affordable, and standard housing will benefit the work force productivity and area economic development;

WHEREAS, a cooperative approach to providing housing in the Charlotte Mecklenburg regional area will avoid duplication of effort and promote more delivery of housing services;

WHEREAS, a consortium of local governments will be entitled to receive funds from the U.S. Department of Housing and Urban Development that they would be ineligible to receive as individual entities;

WHEREAS, the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, makes provisions whereby units of general local governments may enter into cooperating agreements and form Consortiums to undertake or assist in undertaking affordable housing pursuant to the HOME Investment Partnership Program;

WHEREAS, the Town of Matthews, along with other regional units of general local governments desire to establish the Charlotte Mecklenburg Regional Housing Consortium to undertake or assist in the undertaking of affordable housing under the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended; and

WHEREAS, Article 20 Chapter 160A of the North Carolina General Statues authorize units of local government to enter into contracts or agreements with each other in order to execute any undertaking.

NOW THEREFORE, be it resolved by the Board of Commissioners of the Town of Matthews that:

- 1) The Town of Matthews hereby supports the establishment of the Charlotte Mecklenburg Regional Housing Consortium. The Mayor of the Town of Matthews is authorized to execute an agreement with other cooperating units of general purpose local government in Mecklenburg County to establish this Consortium.
- 2) The Mayor is further authorized to sign all contracts, approved by the Town Attorney, with other governmental agencies as may be required to carry out activities of the Cooperation Agreement.

Read, approved and adopted this 23rd day of June, 2003.

Attest:

Clerk

Town of Matthew



A RESOLUTION OF SUPPORT

BY THE

WHEREAS, the Mathews Town Board is keenly aware of the importance of natural resource protection and enhancement within our community; and		
WHEREAS, the degradation of natural resources, including air and water pollution and the rampant consumption of open space does not recognize political boundaries; and		
WHEREAS, intergovernmental cooperation, on a regional basis, is essential to any effort to protect and preserve the natural environment; and		
WHEREAS, the protection and preservation of natural resources within the Town of Mathews and the greater region are essential to the general health, safety, and welfare of community and regional residents; and		
WHEREAS, improper management of natural resources is contrary to the ideals of a healthy, economically vital and aesthetically pleasing community and region;		
NOW THEREFORE, BE IT RESOLVED, that the Mathews Board of Commissioners adopts this resolution in support of SEQL: Sustainable Environment for Quality of Life; and		
BE IT FURTHER RESOLVED that the Mathews Town Board through its comprehensive and all other planning efforts, will seek to implement sound environmental planning principles in a manner that furthers the efforts of SEQL to the benefit of Mathews and regional citizens.		
Adopted this // day of July , 2003.		
Chief Elected Official		

RESOLUTION ADOPTING SOLID WASTE MANAGEMENT PLAN FOR THE TOWN OF MATTHEWS

THAT WHEREAS, the Town of Matthews has prepared a Solid Waste Management Plan in accordance with N.C.G.S. Section 130a-309.09A(b) for the purpose of meeting local solid waste needs and protecting public health and the environment; and

THAT WHEREAS, through implementation of this comprehensive solid waste management plan and the plan updates that will follow over three years, the Town of Matthews planning area provides for the management of solid waste and its reduction for the next ten years. The planning area includes the Town of Matthews only; and

THAT WHEREAS, pursuant to the requirements of the General Statutes, the Town has revised its existing Solid Waste Management Plan by amendments designed to extend the Plan to July 01, 2009; and

THAT WHEREAS, pursuant to the General Statutes, the Town has given proper notice of a public hearing, which said public hearing was held on Monday, August 25, 2003, in the said Town Hall, soliciting citizen comments and input and the presentation of the Matthews Solid Waste Management Plan entitled July 1, 1997 – July 1, 2009; and

THAT WHEREAS, the public hearing having been held at the time and location called for;

NOW, THEREFORE, the Town Board of Commissioners of the Town of Matthews hereby adopts the following resolution:

BE IT, THEREFORE, RESOLVED that the Town Board of Commissioners of the Town of Matthews at its regular session held on August 25, 2003, hereby adopts the Solid Waste Management Plan for the Town of Matthews July 1, 1997 – July 1, 2009, as amended on June 7, 2000, and August 25, 2003.

RESOLVED this the 25th day of	f August 2003.
	Mayor
APPROVED AS TO FORM:	ATTEST:
	Il Pleiman
Town Attorney	Town Clerk

RESOLUTION TOWN OF MATTHEWS

WHEREAS, each year approximately 250,000 Americans die as a result of sudden cardiac arrest with some of those victims living in the Town of Matthews; and

WHEREAS, nationally, in Mecklenburg County, and in the Town of Matthews the survival rate for Sudden Cardiac Arrest is approximately 5%; and

WHEREAS, effective CPR and use of an Automated External Defibrillator offers a patient their best chance of survival; and

WHEREAS, Automated External Defibrillators are most effective if used within the first five minutes of onset of Sudden Cardiac Arrest; and

WHEREAS, Matthews recognizes the value of Automated External Defibrillators; and

WHEREAS, research supports creating additional first responders, such as police, who can rapidly bring an Automated External Defibrillator to any patient within 4-6 minutes; and

WHEREAS, the National Center for Early Defibrillation recommends placing Automated External Defibrillators in high traffic buildings or recreational facilities, government buildings and/or where the population is at high risk for Sudden Cardiac Arrest; and

WHEREAS, the American Heart Association's Operation Heartbeat program is focusing its community education and program efforts on an initiative to improve the "Chain of Survival" (Early Access to 911, Early CPR, Early Defibrillation, Early Advanced Care); and

WHEREAS, Matthews supports the goals of Operation Heartbeat and desires to be a major community partner in the Operation Heartbeat effort and pledges to support those efforts through measures deemed appropriate by the Town of Matthews;

NOW THEREFORE, be it resolved that the Matthews Board of Commissioners do hereby designate the Town of Matthews as "A HEART SAVER COMMUNITY".

This the 25th day of August, 2003.

Mayor R. Lee Myers

Jill Pleimann, Town Clerk

PURSUANT, to Article 15 of Chapter 160A of the General Statutes of North Carolina, the Board of Commissioners of the Town of Matthews hereby adopts this resolution to add to the Town's street system the entire length of Alexander Ridge Drive, Danny Court, Hadco Lane, Salvo Drive, Kimbrell Court and Pineapple Court, all located within the Alexander Ridge Subdivision.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, North Carolina, that it hereby adds the entire length of Alexander Ridge Drive, Danny Court, Hadco Lane, Salvo Drive, Kimbrell Court and Pineapple Court to the Town's street system.

RESOLVED, this the 22nd day of September

/ /

ATTEST:

RESOLUTION ESTABLISHING THE TIME AND PLACE FOR THE REGULAR MEETING OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF MATTHEWS AND FURTHER ESTABLISHING ITS RULES OF PROCEDURE

WHEREAS, N.C.G.S. 160A-71 requires that the Town Council shall fix the time and place for its regular meeting and further provides that the Council may adopt its own rules of procedure; and

WHEREAS, N.C.G.S. Section 143-318.12 requires that a current copy of a Resolution establishing the Town Board's regular meetings, showing time and place, be kept on file with the Town Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Matthews, North Carolina, that beginning with January 2004 its regular meeting shall be held on the second and fourth Monday nights of each month at 7:00 P.M. at the Town Hall in Matthews, North Carolina; be it further RESOLVED, the meetings of the Board of Commissioners whether it be special or regular shall follow Roberts' Rules of Order and the Town Attorney shall act as parliamentarian; be it further RESOLVED, that the Agenda shall be prepared under the direction of the Mayor and, additionally, each Commissioner should he or she desire any business be placed on the Agenda shall so make a request to the Mayor; however, should the Mayor for whatever reason decline this request for a given Agenda, then the request by a second Commissioner shall make it mandatory that the item be placed on the given Agenda as required by the first Commissioner; be it further RESOLVED, that an item on each Agenda shall be designated as "Miscellaneous" intended to give citizens an opportunity to speak on any subject; speakers will be given up to four (4) minutes to speak unless the time period is changed by vote of the Board of Commissioners at that meeting; further this Miscellaneous item on zoning Agenda nights will be placed on the Agenda after "Action From Planning and Zoning Board; and on the second meeting of the month this Miscellaneous item will be placed on the Agenda after the "Pledge of Allegiance"; be it further RESOLVED, the necessity for a Board Closed Session will normally be listed on the Agenda when possible, however, if it is not possible, the individual Commissioner requesting the Closed Session shall contact all Board members, the Mayor, the Manager and the Attorney as time will allow; be it further RESOLVED, any Commissioner or the Mayor with just cause may request an item on the printed Agenda be deferred; it shall be the policy of the Board of Commissioners to defer the said requested Agenda item until the next regular meeting of Council, absent any compelling reason not to defer the item (normally absence of a Commissioner by itself is not just cause to have an item deferred); be it further RESOLVED, any item that needs to be added to an already printed Agenda will be announced at the beginning of each meeting, however, items to be added should only be added to the Agenda when time is a necessity; be it further RESOLVED, there is hereby established as a part of each Agenda as required an item to be designated as "Consent Agenda" and the items listed under the Consent Agenda will be voted on cumulatively in one motion unless a Board member requests to deal with any items on the Consent Agenda individually.

RESOLVED, this the 8th day of December 2003.

Mayor

ATTEST: