



# Arts & Crafts Show Booth Application

Friday, May 11, 2018 - 6:00pm to 10:00pm &  
Saturday, May 12, 2018 - 10:00am to 10:00pm

Downtown Matthews  
(Trade Street across from Stumptown Park)

NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_  
 STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_  
 WEBSITE: \_\_\_\_\_  
 BUS. PHONE: \_\_\_\_\_ EVENT DAY/CELL PHONE: \_\_\_\_\_  
 TYPE OF ARTWORK: \_\_\_\_\_

- All arts and crafts must be original
- Artist must man their booth throughout the festival
- Booth size is 10' x 10' (on pavement)
- Booth fee is \$75 and required with application
- Electricity is available—must provide own 50' + cord & lights
- Applications will be accepted based on type of craft and then date of receipt. Space limited to 25 booths
- Some overnight security provided Friday, but leaving valuable items is not recommended
- Set up time is Friday, May 11th between 9:00am and 5:00pm
- No vehicles will be allowed in the festival area after this time or before closing time
- The festival hours will be Friday from 6pm—10pm and Saturday 10am to 10pm
- Booths will be assigned, and you will be informed of your acceptance by April 13th
- Fees will be refunded if your craft is not accepted. No refunds after acceptance, however.

**Please return Application & Payment of \$75 before April 1st to:  
Town of Matthews Parks & Recreation/BeachFest  
Attn: Anna Neubert, 100 McDowell Street, Matthews, NC 28105**

\*Please make checks payable to the Town of Matthews

Or pay by credit card: VISA MC AMEX DISC Total amount to charge: \$ \_\_\_\_\_

Card number: \_\_\_\_\_ Exp: \_\_\_\_\_

CV Code: \_\_\_\_\_

Undersigned confirms reservation for craft exhibitor space at BeachFest Matthews 2018, acknowledges and agrees to the terms of this contract. Undersigned shall in no way hold the Town of Matthews liable for accidents or claims which may occur in connection with this event, and hereby releases and waives any and all rights, claims, or causes of action it may have against the Town of Matthews, its officers and employees, for personal injury, death or other damage that may result from attending this event. Further the undersigned agrees to save and hold harmless the Town from any and all claims or suits alleging personal injury, loss, and/or property damages on account of or connected with this event. Undersigned authorizes Town of Matthews to charge the credit card account number listed above for the stated total amount to charge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

