



2020 Arts & Crafts Show Booth Application



Friday, May 8 6:00pm to 10:00pm &
Saturday, May 9 10:00am to 10:00pm

Business Name: _____

Address: _____

City: _____

State: _____ **Zip:** _____

Contact Name: _____

E-mail address: _____

Website/FBook/IG/Etsy addresses: _____

Bus. Phone (_____) - _____ - _____ **Event Day/ Cell Phone: (_____) - _____ - _____**

Description of work: _____

Please attach photos of all items you will be bringing to BeachFest 2020, as well as a photo of your exhibit as it will look at the festival.

- All arts and crafts must be original, handmade—no commercially/mass-produced items
- Artist must staff their booth all hours of the festival, both Friday evening (6-10pm) and Saturday (10am-10pm)
- Booth size is 10' x 10' (on pavement)
- Booth fee due with application:
 - January 1- February 20, 2020: **\$65**
 - February 21-March 31, 2020: **\$75**
- One electrical receptacle is available—must provide own 50' + cord & lights
- Applications will be accepted based on type of craft and then date of receipt. Space limited to 25 booths
- Matthews Police will be on-site overnight, but complete safety of your items cannot be guaranteed. Pack up your most valuable items Friday night if you wish.
- Set up time is Friday, May 8th, 9am-5pm. Reset is Saturday May 9th, 7am-9am.
- Vehicles must be cleared by 5pm and 9am each day, respectively.
- Booths will be assigned, and you will be informed of your acceptance by or before April 1st, 2020. Instructions, maps, and event details will be sent to exhibitors 2-3 weeks before the festival.
- Fees will be refunded if your craft is not accepted. No refunds after acceptance, however.

Please return application and \$65 or \$75 payment before March 31st to: **Matthews Parks & Rec/BeachFest**
Attn: Amanda Howard
100 McDowell St
Matthews, NC 28105 or
ahoward@matthewsnc.gov

Make checks payable to: Town of Matthews

or by Credit Card: VISA MC AMEX DISC

Amount to be charged: \$ _____

Card Number: _____

Exp Date: _____ CV Code: _____

Undersigned confirms reservation for craft exhibitor space at BeachFest Matthews 2020, acknowledges and agrees to the terms of this contract. Undersigned shall in no way hold the Town of Matthews liable for accidents or claims which may occur due to their participation in this event, and hereby releases and waives any and all rights, claims, or causes of action it may have against the Town of Matthews, its officers and employees, for personal injury, death or other damage resulting from participation in this event. Further the Undersigned agrees to save and hold harmless the Town from any and all claims or suits alleging personal injury, loss, and/or property damages as a result of participating in this event. Undersigned authorizes Town of Matthews to charge the credit card account number listed above for the stated total amount to charge.

Authorized Business Contact Signature: _____ Date: _____