

## **Agenda Item: Administrative Amendment – Deferral Request – 630 Matthews Township Parkway (former Rite Aid).**

TO: Mayor and Board of Commissioners

FROM: Mary Jo Gollnitz, Senior Planner

DATE: February 3, 2020

### **Background/Issue:**

- At the January 13, 2020 Town Board meeting, Keith Corporation present a request for a Conditional note change and elevation approval.
- Discussion on the proposed elevations was held and Town Council voted to allow a 30-day deferral (February 10, 2020 meeting) in order for the applicant to submit revised elevations per the Commissioners comments.
- Applicant subsequently met with several Commissioners and staff regarding comments from the January meeting.
- Applicant seeks an additional 30-day deferral in order to finalize elevations.

### **Proposal/Solution**

A 30-day deferral would afford the applicant time to meet with several Commissioners again regarding their specific concerns with the proposed elevations.

### **Financial Impact**

None

### **Related Town Goal**

Quality of Life  
Economic Development/Land Use Planning

### **Recommended Action**

Approve deferral request for 630 Matthews Township Parkway to the March 9, 2020 Commissioners meeting.



## THE KEITH CORPORATION

January 29, 2020

Jay Camp, AICP  
Senior Planner  
Planning and Development  
Town of Matthews  
232 Matthews Station Street  
Matthews, NC 28105

**RE: Administrative Amendment Request for 630 Matthews Township Parkway (former Rite Aid)**

Jay,

This letter is to request a deferral to the March Board of Commissioners meeting to present our updated renovation elevation plans for our building at 630 Matthews Township Parkway. We are working diligently to update the plans with the suggested changes made by members of the Board of Commissioners and want to make sure we have an acceptable plan prior to resubmitting. I look forward to the March 9, 2020 meeting to discuss our updated plans.

Please contact me with any questions at (704) 942-7826 if there is any additional information we can provide in support of this request.

Respectfully,

Alan Jenkins  
Partner, Healthcare Development, Leasing and Acquisitions

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