



Transportation Advisory Committee

Agenda

February 20, 2020 Meeting

1. Call to order - *Stevens*
2. Roll call and determination of quorum - *Habina*
3. Approval of previous minutes – *Stevens* – 5 minutes
 - a. November 2019 (attached)
 - b. January 2020 (attached)
4. Unfinished business – *Habina* – 30 minutes
 - a. Downtown Mobility and Parking Study (The Executive Summary is available [here](#) and the complete report is available [here](#). Or visit the project website at <https://matthewsnc.gov/pview.aspx?id=20928&catID=567>.)
 - b. TAC Meetings - location and time
5. New Business – *Stevens* – 20 minutes
 - a. Review BOC Planning Conference agenda (not available at the time of this draft agenda)
 - b. Review the TAC Bylaws Article III (attached)
 - c. Overview of Town Vision Statements
<https://matthewsnc.gov/files/documents/VisionStatements20191561034636013019PM.pdf>
6. Adjournment

**Transportation Advisory Committee
Draft Minutes
November 21, 2019 Meeting**

1. Call to order- Bill Stevens, Chair 7:01pm
 2. Roll Call and Determination of Quorum- C.J. O'Neill, PE, Staff Liaison
 - a. Members Present- *Lou Abernathy, Chris Farnsworth, Preston Harper, Vince Manno (Vice Chair), Bill Stevens (Chair)*
 - b. Others present: *Caleb Budd, Laura Budd, Lyuba Zuyeva (VHB), Dana Stoogenke (Matthews)*
 3. Approval of the Minutes from October 17, 2019 meeting- *Motion to approve was made by Mr. Farnsworth, seconded by Mr. Manno and approved unanimously.*
 4. Announcements- Staff- *none*
 5. Unfinished Business
 - a. Traffic Calming Policy- *At the last meeting, the committee members said that they wanted to look at other speed calming options besides speed cushions. Therefore, staff asked the committee to come up with cost-effective methods of calming traffic and to revisit the existing policy, and bring thoughts for a brainstorming session in January.*
 6. New Business
 - a. Stevens Creek Nature Preserve- *Ms. Zuyeva (VHB) presented information on the study that VHB is undertaking on how Matthews residents might access the Preserve. <http://bit.ly/StevensCreekSurvey>*
 - b. Downtown Mobility Study- *Ms. Stoogenke presented information on the mobility study. A draft of the study will be sent to the committee in January for comment.*
 - c. *The committee, by unanimous consent, moved the December 19th Meeting to Kristopher's at 7:00pm.*
 7. Adjournment- *Motion to adjourn was made by Mr. Farnsworth, seconded by Mr. Stevens and approved unanimously at 8:40 pm.*
-



**Transportation Advisory Committee
Combined with Board of Commissioners
Minutes
January 27, 2020 Meeting**

1. Call to order- Mayor John Higdon at 5:30 pm
2. Hear presentation on the Downtown Mobility and Parking Study
 - a. The Town's consultants Alta Planning + Design and Stantec presented the results of the Downtown Mobility and Parking Study

Meeting recessed at 6:45 am, reconvened at 6:55 pm by Chair Bill Stevens

3. New Business
 - a. Committee officer elections
 - i. Chair – Bill Stevens
 - ii. Vice-Chair – Vince Manno
 - iii. Secretary – Chris Hough
 - b. Staff liaison is now Susan Habina Woolard, PE, Town Engineer
4. Adjournment – meeting adjourned by Bill Stevens at 7:20 pm

Next meeting is Thursday, February 20, 2020 at 7:00 pm at Matthews Public Works, 1600 Tank Town Rd.



ARTICLE III - SCOPE OF WORK

The TAC will:

- (1) Report on a regular basis to the Matthews Board of Commissioners;
- (2) Attend relevant local, regional and state transportation meetings when possible;
- (3) Make recommendations to the Town Board on issues referred to it by the Board such as speed hump placement, traffic calming, etc.
- (4) At the direction of the Town Board be the contact and/or review body for transportation issues from residents, outside agencies or towns, Town of Matthews staff and Commissioners.
- (5) Assist in the development of a master transportation system plan to include, but not be limited to: current and future roads and location of the same; mass transit corridors and infrastructure types; car-van-bus pools/park & ride solutions; pedestrian greenways; bike paths;
- (6) Provide input into a future Matthews Transit Center;
- (7) Provide review input on major projects that may affect transportation such as major area rezonings